

Plymouth CAST

Multi Academy Trust

**Summary of Governors meetings 2019-20**

September 2019

* Governors re-elected Alaine Cocker as the chair of the Keyham Barton Local Governing Body. Vanessa Cload was elected as co-vice-chair and the role of vice-chair was held over as a special request was to be submitted to the Bishop for a non-foundation before to take on that role.
* Governors was allocated to specific lead roles as directed by CAST.
* Governors were updated on the School Improvement Plan and the School Self Evaluation.
* Governors discussed the Statutory Consultation School Attendance Penalty Notice Code of Conduct
* An update was provided regarding the Keyham Barton Pupil Premium Strategy statement 2019-20 which explained how pupil premium funds were spent.
* The chair relayed the points raised at a recent parish meeting regarding the planned church conversion.
* Various CAST Trust Board policies were acknowledged

December 2019

* Governors were presented to by the deputy head regarding the preparation for a Section 48 School inspection which would focus on monitoring, assessing and raising attainment in RE and evaluating then improving Catholic Life and Collective Worship.
* The headteacher confirmed that there were no recordings of staff Pecuniary Interests, Whistleblowing actions or Gifts and Hospitality received by any staff.
* A governor had resigned and there were currently 2 staff governors’ vacancies.
* Governors received an update on the School Improvement Plan.
* Governors were advised that the progress data at the school was positive however there had been a dip in whole school attendance in the last year. Action was being taken to address this.
* Governors were updated on the marketing strategy CAST schools and on catholic life at Keyham Barton
* An offer was discussed regarding opening the school to the local community for Christmas dinner.

February 2020

* Governors welcomed 2 new staff governors to the Local Governing Body.
* Governors noted the resignation of foundation governor Anne-Marie Sowden.
* The headteacher shared a detailed report updating governors on future roll numbers, marketing and staffing, personal development, leadership and management and financial viability and planning
* Governors discussed the financial management and resources for the school.
* Governor's visits at the school were shared with the governing body.
* The latest trust policies were acknowledged by the governing body.

May 2020

* Governors noted the resignation of a co-opted governor, election of a new vice-chair and the renewal of the governors 4 year term.
* The headteacher updated governors on the current arrangements in school, homeschooling, staffing and activities being completed.
* Governors were updated on any safeguarding issues and the plans for the school moving forwards.