

Dear Parents/Carers,

If your child has attended clubs for over thirty hours and they have their passport signed or stamped as proof, then they need to return the form below to the school office.

These forms will be send to the Local Authority who will make a record of your child's achievement and send a certificate to the school for presentation at achievement assembly.

Your child will then receive an invitation to the graduation ceremony held in the Autumn Term if they have collected enough hours. Last year children with over 100 hours attended the ceremony. However, this can change depending on how many children have collected over 100 hours.

Name of Child: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Tel: \_\_\_\_\_

Children's University Passport Number: \_\_\_\_\_

Number of hours gained to date: \_\_\_\_\_ Todays date: \_\_\_\_\_

We look forward to celebrating your child's achievements.

Yours sincerely,

Mr P Hanrahan

*Head of Key Stage 1*