

Keyham Barton Catholic Primary



PROSPECTUS

2024 – 2025



'Be who God meant you to be and you will set the world on fire.'

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Welcome

A very warm welcome to Keyham Barton Catholic Primary School. We hope you find this prospectus a useful and informative introduction to our school.

Welcome from our Headteacher

At Keyham Barton Catholic Primary School, we strive to provide an education that excites and empowers our children to be the best person they were meant to be. Our faith means we treat every child as sacred: our aim is excellence and love for each and every one of them. We encourage them to find and develop their own individual gifts so that they can lead happy, dignified and purposeful lives of their own choosing. Life is for living and we want all of our children to grab it with both hands. With love and respect, everyone in the Keyham Barton family cares for themselves, others and the world.

Our school is renowned for its warm and caring atmosphere. Visitors often comment on our children's confidence, resilience and independence as well as the supportive way we all work together to build a school of which we are all proud. Our ethos has its foundation in the Catholic faith, but we have members of all faiths and none in our school family. All are welcome. Jesus said, "I have come so that you may have life...and live it to the full." We develop a fullness of life for all of our children, regardless of belief, religion or creed.

It is in our power to shape our children's chances in life and look after and improve the community in which we live, work and grow. For this reason, we believe in the importance of home, school and parish working in partnership so that any decisions made that involve our children and our community are made together.

If you would like a personal tour of our school, please contact the school office and we will be happy to accommodate you. 01752 567684/admin@keyhambarton.plymouth.sch.uk

Miss Sarah Rowe
HEADTEACHER



About us



Keyham Barton Catholic Primary School is part of Plymouth CAST.

Plymouth CAST is a multi academy trust of thirty four Catholic schools and one nursery, formed in 2014, which includes all of the Catholic schools in the Diocese of Plymouth, except the two joint faith schools. In geographical terms, the Trust extends across seven local authority areas from Penzance in Cornwall to Poole in Dorset. We have 1,300 staff and educate over 7,000 children and young people. Our head office is located at St Boniface's RC College in Plymouth.

We are passionately committed to the core aspiration of Catholic education which is the flourishing of the human person for the common good. To that end we have developed collaborative working and partnerships across our trust to ensure that local expertise and best practice in our schools are shared and developed, inspiring a community driven by an unwavering vision for excellence.

Our schools lay the foundations for all of our children to seek academic and spiritual growth. Each school seeks to improve the life chances of every child by raising their aspirations, equipping them with the qualifications, knowledge and skills they need to flourish as human beings and make the world a better place.

The Plymouth CAST website can only convey a small insight into the work of our vibrant and ambitious community. If you would like to find out more or arrange a visit to one of our schools, or indeed head office, please get in touch.

Zoe Batten
CHIEF EXECUTIVE OFFICER

Plymouth CAST
01752 686710
admin@plymouthcast.org.uk
[Plymouth CAST website](#)



“Our mission is to be a community of outstanding schools in which our pupils flourish in safe, happy and stimulating environments and leave us with the knowledge and skills, personal qualities and aspirations, to make the world a better place, inspired by the Gospel.”

Mission Statement, 2018

The Spirit of CAST

Positioning

Passionate people. Doing the right thing. Ambitious for our children.

Values

Collaboration, Ambition, Stewardship and Trust.

Ambition - Strategic Objectives

To ensure that every pupil is educated in a **safe and stimulating environment, inspired by the gospel**, leaving us with a vision of service for humanity, especially the vulnerable.

To ensure that every pupil receives an **excellent education**, which fulfills their academic potential, and provides each with the **qualifications, skills and qualities that will help them to thrive in adult life**.

To ensure that CAST is a **fully sustainable Trust with well-developed leadership** at all levels, which provides all necessary resources and equipment to fulfill its educational ambitions.

To ensure that all schools share a **unified vision of a single family of schools, with a deeper sense of unity** and alignment across the Trust.

Vision

We work together as one Trust, one family of schools, one community - inspired by a vision for excellence. We commit ourselves to deepen our mission and raise standards in order to provide an excellent Catholic education for every child in our care.

Beliefs and Behaviours

Humility, Compassion, Kindness, Justice, Forgiveness, Integrity, Peace, courage.

Mission

Our mission is to be a community of outstanding schools in which our pupils flourish in safe, happy and stimulating environments and leave us with the knowledge and skills, personal qualities and aspirations to make the world a better place, inspired by the gospel.

Purpose

Nurturing agents of change.

We value the professional development of our staff and are dedicated to providing high quality Continuing Professional Development across all areas of school life, coupled with a collaborative and supportive framework for effective teamwork. We believe that together we are much stronger. We work in close partnership with other schools to create a vision for education that is outward-facing, spiritually uplifting and enriching for all.

Contact details

Keyham Barton Primary School

Renown Street, Keyham, Plymouth, PL2 2DE

Telephone

01752 567684

Email

admin@keyhambarton.plymouth.sch.uk

Website

<https://www.keyhambarton.plymouth.sch.uk/web>

Our Aims and Values

Our Mission Statement

A faith community, gathered together to learn, with love and respect for each other.

“Be who God made you to be and set the world on fire” (St Catherine of Sienna)



Through their experiences at our school, **pupils and adults learn about God's love.** They gain a **lived understanding of our Trust values and virtues and British values.** This is both within the individual school context of our caring, Catholic-based environment and within the wider world.

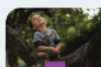
Core Values

Behaviours which deliver our purpose and ambition



Collaboration

We are one team, being the best we can be.
We achieve more altogether - one Trust, one family of schools, one community.
We are united through our faith, families and staff.



Ambition

We want our children to be happy and to flourish, achieving well.
Across all areas, we work as one team to drive up standards.
We are courageous in our decision making and aspirations.
Through the strength of our ambition, we create a distinct brand and culture.



Stewardship

Justice, forgiveness and integrity are central to the gospels and drive our decision-making. Underpinning this is a relentless approach to safety, reliability and consistency.
As key influencers of our children's impact on society and the environment, we encourage sustainable and brave decision-making, based on a beliefs-led approach.



Trust

We are authentic, transparent, open and honest.
Through compassion and kindness, we show humility to each other.

Beliefs and Behaviours

How we expect each other to act, in line with our values



About Our School

Keyham Barton Primary School opened in 1906. We are situated in the heart of Keyham and are in close proximity to Devonport Dockyard. Although our buildings are 119 years old, the school itself is designed to cater for the demands of 21st century education and to support our vision of providing innovative learning experiences for our children. We are very unique in the sense that our children go off-site for dining and this is situated at Gaynor Hall (Ocean Street) which is a two minute walk from school.

We have two main teaching buildings – Early Years and Key Stage 1 are based in the main building and Key Stage 2 classrooms are in the Annexe.

We have a playground with an outdoor learning space for Early Years and a separate one for the whole School. The playground consists of an adventure play trail, sports area and quiet seating space. We are fortunate enough to have easy access to a local playing field which is a five minute walk from school.



Adjacent to the school is Our Most Holy Redeemer Church (Keyham).



Staffing 2024 - 2025

Headteacher: Miss Sarah Rowe

Year Group	Teacher	Class Name
Reception	Mrs McCarthy	Courage
Year 1	Mrs Mitchell	Kindness
Year 2	Mrs Breslin (SLT) and Mrs Bailey	Compassion
Year 3	Mrs Quick (SLT)	Peace
Year 4/5	Miss Clark	Integrity
Year 5/6	Mrs Chambers (SLT)	Justice
SENCO	Mrs Breslin	
HLTA's	Mrs McGauran (SLT) & Miss Jones	

Mrs Phillips and Mrs Vicery (Maternity Leave)

Support Staff

Senior Administrator	Mrs Northcott
Administrative Assistant	Mrs Boyd
Site Manager	Mr Cooper
Kitchen Manager (CaterEd)	Jan
Breakfast Club	Mrs Westlake
Breakfast and Afterschool club	Miss McManus

Learning Support Assistants

Mrs Brettell	Mrs Clarke	Miss Folly	Mrs Prestidge
Mrs Walker	Miss Walker	Mrs Westlake	

Meal Time Assistants

Mrs Jarvis	Mrs Friend	Miss McManus	Mrs Mudge
Mrs Prestidge	Mrs Walker	Mrs Westlake	

The Local Advisory Board (Governors)

Who are Governors?

School Governors are people from the school's local community who wish to make a positive contribution to children's education. They MUST be over eighteen years at the date of their appointment, but there is NO upper age limit. Each term of office lasts for four years.

They have a very important part to play in raising school standards through three key roles which are –

1. Setting Strategic Direction

This is for the short, medium and long term. It involves setting aims and objectives and setting policies and targets for achieving those aims and objectives. There needs to be clarity of vision, ethos and direction.

2. Ensuring Accountability

Contributing to the school self-evaluation, understanding strengths and weaknesses, reporting to stakeholders i.e. young people, parents and staff

3. Monitoring and Evaluating School Performance

Measuring and challenging progress and reviewing School Improvement Plans by holding the Headteacher and Leadership Team to account for improving the quality of teaching, achievement and behaviour and safety.

What do Governors do?

Our Governing Body normally meet in full once every half term.

Our Governing Body

- works as a team and is accountable for the performance of the school to
- parents, carers and the wider community.
- ensures that all safeguarding requirements are met.
- plans the school's future direction and makes decisions on the school's budget
- and staffing requirements.
- decides how best the school can develop and supports the pupils' behaviour and
- spiritual, moral and social development.
- makes sure that the school provides for all its pupils including those with
- special needs.

The Headteacher is responsible for the overall management of the school and for day-to-day management. Each of the governors has a responsibility for a specific aspect of school life and regularly meets with staff and visits classrooms, the staffroom and the dining hall. Governors are at the heart of how a school operates and it is vital that we get things right.

Who are our Governors?

Our Governing Body is made up of 5 Foundation Governors who are appointed by the Diocese; 2 parent governors who were elected by the parents of children at the school; 1 staff representative and 2 community governors. The headteacher is part of this team too.

The Governing Body may be contacted through the Clerk to Governors, Mrs Melanie Harris, via the school address or email melanie.harris@plymouthcast.org.uk.

Local Advisory Board

Governor
Mrs Alison Derrick (Chair)
Mrs Tina Tuohy (Foundation))
Mr Martin Borthwick (Foundation)
Mrs Cathy Breslin (staff representative)
Miss Sophie Cooper (parent representative)
Mr Steve Hole (Link Governor)

Plymouth CAST Information

Keyham Barton Primary School is part of the Plymouth CAST Multi Academy Trust.

CAST Board Information

<https://www.plymouthcast.org.uk/web/governance/670643>

Statutory Trust Documents

[Plymouth CAST - Trustee Reports & Financial Statements](#)

CAST Policies

[Plymouth CAST - Trust Policies & Information](#)

Term Dates



Keyham Barton Catholic Primary School



TERM DATES 2024 / 2025

AUTUMN TERM 2024



Tuesday 3rd September

Wednesday 4th September

Monday 28th October- Friday 1st November

Monday 4th November

Tuesday 5th November

Friday 20th December

Non-Pupil Day (school closed to pupils)

Autumn Term commences on

Half Term Week (inclusive)

Non-Pupil Day (school closed to pupils)

Term commences

Term finishes (last day of term)

SPRING TERM 2025



Monday 6th January

Monday 17th Feb - Friday 21st February Half Term Week (inclusive)

Monday 24th February

Tuesday 25th February

Friday 4th April

Spring Term commences

Non-Pupil Day (school closed to pupils)

Term commences

Term finishes (last day of term)

SUMMER TERM 2025



Tuesday 22nd April

Wednesday 23rd April

Monday 5th May

Monday 26th May - Friday 30th May

Monday 2nd June

Tuesday 3rd June

Wednesday 23rd July

Non-Pupil Day (school closed to pupils)

Summer Term commences on

May Day Bank Holiday (school closed)

Half Term Week (inclusive)

Non-Pupil Day (school closed to pupils)

Term commences

Term finishes (last day of term)

Admissions

Keyham Barton is a one form entry school, meaning that we have a Foundation class and capacity for six single year group classes. Currently we have 6 classes with a mixed Y4/5 and a mixed Y5/6 class.

Foundation and Key Stage One classes are situated in the main school block and Keystage Two classes in the Annexe block. We have a P.A.N. (Planned Admission Number) of 30 children.

If you are considering joining our unique school family, please contact the school office to arrange a personal tour with the headteacher, Miss Rowe.

If you would like to apply for a place at Keyham Barton, please contact Plymouth Admissions:

<https://www.plymouth.gov.uk/school-admissions>

The Induction Process

New Reception children: We aim to make the transition into school as smooth as possible for both children and parents/carers. At Keyham Barton, we run a successful transition programme to ensure that our new families are made to feel welcome and valued additions to our school community.

Parents and children of our new Reception Class intake will be invited to attend a number of meetings and information sessions during June and July. There will be a staggered start for Foundation children in September. You will receive more information about this nearer the time.

In-year admissions

If your child joins Keyham Barton after starting at another school, the school will ensure that they receive all the key information from the previous school. Parents/carers will be invited in to meet the headteacher/new class teacher prior to your child starting.

The School Day

School Hours

The gate opens at 8:35am. The children then make their way to class where they are greeted by their teachers.

The school day starts at 8.45am and all children must be in class by this time.

The end of school is 3.15pm.

Parents collect their children promptly from their class teacher at the end of the school day. Please call the school office in advance if you have any problems collecting your child. You must let the school office know if you have arranged for any other adult to collect your child.

School Organisation

The school is organised into Key Stages - Foundation, Key Stage 1 and Key Stage 2. The classes at Keyham Barton Primary School are organised into age groups which consist of:

- Foundation Stage (4-5 years)
 - Key Stage One (5-7 years) – Years 1 and 2
 - Key Stage Two (7-11 years) – Years 3, 4, 5 and 6
- For the 2024-25 academic year, we have mixed 4/5 and 5/6 classes.

Communication

The school communicates through eschools (remail) and Class Dojo.

All parents will receive individual login details for their child once they join the Keyham Barton family.

Behaviour

We are a Trauma Informed School.

At Keyham Barton, we want to make sure our children are happy and have maximum opportunity to learn effectively. We want to see them live out the Gospel values, Catholic Virtues and British Values. We work alongside parents to encourage our children to develop as fully as possible. We want our children to:

- Grow socially
- Grow personally
- Grow spiritually
- Grow academically

The most important aspect in children feeling valued, safe and secure is the sense of connection and trust with a member (or more than one member) of staff. These are known as **Emotionally Available Adults (EAA)**. Children should be safe in the knowledge you have them in your mind, care about them as a person, about how they are feeling and what they are doing.

Strong relationships between staff and pupils are vital. Staff must be fair and **consistent** with children (taking into account individual needs). Children are supported to understand the boundaries, routines and structures are there to keep them safe, happy and able to learn. Adults will hold these boundaries firmly while being **approachable, kind and compassionate**.

At Keyham Barton, **behaviour is understood as communication**. Poor behaviour is understood to result from an unmet need or as an adapted, defensive, stress response. The understanding that children learn best within positive, trusting relationships informs our approach to managing and then to adapting behaviour. We expect staff to work to identify pupils' needs and provide developmentally appropriate support to remove the barriers to successful engagement in school life.

We believe **staff wellbeing is equal to pupil wellbeing**. We understand the importance of developing a school community and culture in which anyone in the school, leadership included, can ask for help.

“Just as teachers are unable to take care of the children unless they first take care of themselves, leaders are unable to take care of their staff unless they first look after themselves.”

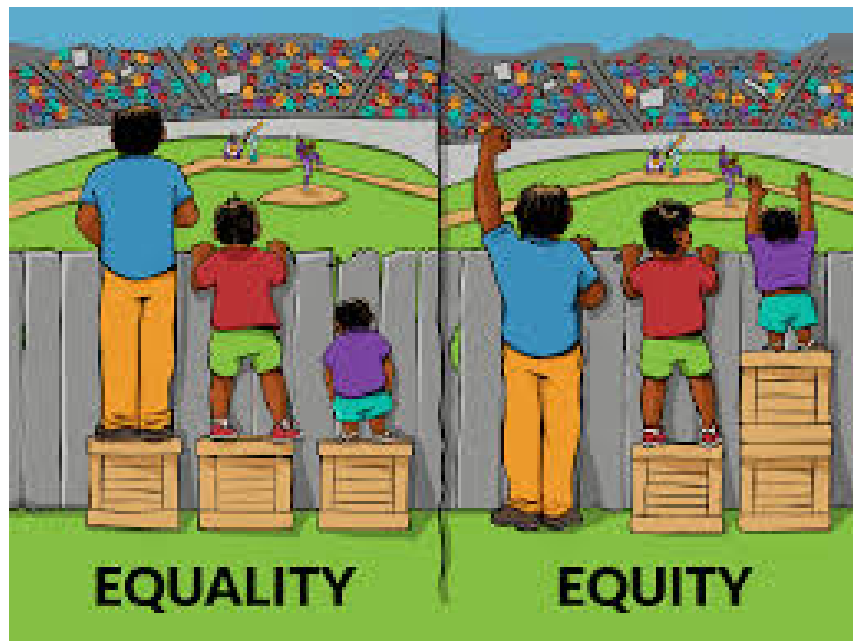
Stephen Waters, ‘Cultures of Staff Wellbeing and Mental Health in Schools’ (2021)

Equality is treating everybody the same.

Equality aims to promote fairness, but it can only work if everyone starts from the same place and needs the same help.

Equity is giving everyone what they need to achieve success.

At Keyham Barton Catholic Primary School we advocate for each child to receive the resources, experiences, appropriate interventions and support to be the best they can be.



Rules

As a school we have a set of Rules.

Our Rules are:

Be ready
Be respectful
Be safe

Positive Behaviour

We actively promote building positive relationships. We believe that by **investing in a child from the start**, we will develop a quality relationship where children want to achieve and be the best they can be. We teach positive behaviour through:

- Role modelling
- Consistency
- Prioritising positive behaviour
- Educational reward and positive reinforcement
- Feedback and recognition
- Reassurance and forgiveness
- Positive language
- Restorative Practice

We believe positive behaviour should be recognised. At Keyham Barton we recognise behaviour in the following ways:

- Taking every opportunity as a learning opportunity
- Communicating with parents in person and via Class Dojo (instant notification).
- Celebration Assembly
 - Achiever (someone who has gone far and above)
 - Gospel Value
 - Top Table (excellent behaviour and manners in the dinner hall)
 - Dojo winner
 - Attendance and Punctuality award
 - House Points
- In class awards specific for each class (Numbots, TTRS, Maths Flex, Accelerated reader, writer of the week)

Positive behaviour is taught formally through the curriculum as well as through modelled behaviour from all staff and positive reinforcement. Every opportunity is taken to help children understand why positive behaviour is linked to high expectations e.g. through stories, circle time, discussions, drama, photographs, dance, art, PSHE, RE, social skills development and activities and educational trips. Through explicitly teaching the Gospel Values, Catholic Virtues and British Values, **we ensure children understand not only what is expected of them, but also WHY.**

For more detailed information about, our Behaviour Policy is available on our school website.

[Keyham Barton Behaviour and relationships Policy](#)

School Uniform

Children are expected to wear the school uniform which helps create a sense of community as well as self respect.

These expectations are for years 1 to 6. Our foundation children may wear polo shirts all year round.

WINTER UNIFORM:

Girls: White, long sleeved blouse; green or grey skirt/pinafore; green school cardigan or school sweatshirt (this does not have to be branded); school tie (no polo shirts); black sensible shoes and plain grey, white or green socks or tights.

Boys: Green school sweatshirt (this does not have to be branded); white, long-sleeved shirt (not polo shirts); grey trousers; grey socks; school tie and black sensible school shoes.

SUMMER UNIFORM

Girls: Green and white checked dress; green school cardigan (this does not need to be branded); white socks and sensible black or white sandals with filled in toes. Junior girls may wear white polo shirts and green or grey skirts as an option. (Please keep school tie for special occasions

Boys: White polo shirt or white short sleeved shirt (if a shirt is worn, so must a tie at the collar) grey trousers or shorts; grey socks; black sensible shoes.

Shirts, other than polo shirts, are expected to be neatly tucked in!

PE KIT – Black or white shorts/leggings/jogging bottoms, yellow PE polo shirt and black plimsolls or trainers. Long hair must be tied back and earrings taken out for safety reasons. School jumpers are to be worn, instead of mufti hoodies etc.

PE KIT IS TO BE WORN INTO SCHOOL ON PE DAYS. Check with your child's teacher if you are unsure what days they have PE.

A light weight, water proof jacket is required in school at all times for the journey to Gaynor Hall in bad weather. This may be kept in your child's PE bag.

SCHOOL COAT – please remember, when purchasing outdoor coats, that the school colour is green and that dark colours are more sensible on school playgrounds.

PLEASE ENSURE ALL ITEMS OF CLOTHING ARE NAMED

In the interests of healthy feet, suitable shoes should always be worn to school. Trainers are not acceptable (unless they are for medical purposes). However, trainers may be kept in school for play times and lunch times.

JEWELLERY – The only items of jewellery permitted are a single watch and plain stud earrings. (Gold, silver or diamante studs are considered acceptable).

HAIR – Please keep hairstyles appropriate for school. We know how fashionable big bows are for the hair, but these should be a sensible size and in line with our school colours: black, white, gold or green.

Thank you for keeping to these behaviour and uniform expectations – we are so proud of our children. It's great when they look as smart on the outside as they are on the inside.

Our uniform is available from **The Schoolwear Shop**, 105 Mayflower Street, Plymouth.

Telephone: 01752 252025

shop@plymouthschoolwear.co

www.plymouthschoolwear.com

Opening times: 9am - 5pm Monday to Saturday

11am - 3pm on Sundays (during school holidays only)

Or alternatively, uniform can be purchased online MyClothing. Copy and paste the following link into your search engine:

<https://myclothing.com/ueslink/16393.school?t=1592313362749>

School Meals

All school meals are cooked on the premises in our school kitchen by our CaterEd team. All the meals are fresh nutritionally balanced. The menu is changed termly and is on a 3 weekly rotation. A copy of the menu can be found on the school website and in paper form from the office.

Paying for school meals

‘Universal Free School Meals’ means that all children are entitled to a free school lunch until the end of Year 2.

From Year 3 onwards (unless children are entitled to free school meals) all meals must be ordered and paid for in advance using the online Arbor payment system.

Meal choices are made in class each day but it is helpful if you discuss with your child what meal they would like to choose in advance.

Children can have a school meal on whichever days they choose. A mixture of packed lunch and school meals is fine too.

Packed lunches

Should you wish your child to have packed lunch we ask that you follow these simple rules:

- Packed lunches should be stored in suitable containers which are clearly marked with your child’s name and class;
- Please do not include any glass objects or pressurised cans.
- Wherever possible a healthy packed lunch to be provided.
- Due to allergies we are a nut free school.



Universal and Means Tested Free School Meals

All children in Foundation, Year 1 & Year 2 are entitled to a free school meal. We would like parents to take up this opportunity for your child to have a school lunch every day, however, you still can provide your child with a packed lunch if you prefer.

To qualify for free school meals if your child is taught in Year 3,4,5 or 6 an application form will need to be completed which is available from the school office. The entitlement will not start until the Free School Meal department at Plymouth City Council has confirmed your eligibility which is done by an Eligibility Checking Service using your name, date of birth and National Insurance number. If this check comes back as 'not found' we will ask you to provide paper evidence of your benefits. Please note that claims cannot be back dated.

You may be able to claim free school meals if you receive any of the following benefits:

Income Support (IS)

Income Based Job Seekers Allowance (IBJSA)

Employment & Support Allowance Income Related (ESA(IR))

Child Tax Credit (without any working tax credit)

It is important that any parent (regardless of which year group your child is in) who qualifies for means tested free school meals completes a free school meal as it means that Pupil Premium Funding can be claimed for the school which is an essential part of school budget.

Breakfast and After School Club

At Keyham Barton Primary we provide additional support for families outside regular school hours. Both our Breakfast and After School Clubs are run by teaching assistants employed by the school.

Breakfast Club

Our Breakfast Club runs 5 days a week and is held at Gaynor Hall. The doors open at 7.30 am and it runs until 8.40am when the children join their classes for the start of the day. The children are provided with a choice of cereals or toast with a selection of spreads drinks. Breakfast club is open to all children in the school at a cost of £4.00 per morning. Bookings are required to secure a place and must be made via the online booking system by the Sunday of the week commencing.

After School Club

We also run a very popular After School Club which is also held in the School. It provides parents with childcare between 3.15pm – 5.30pm every day of the week. We have a two options.

Option 1 - 3.15 – 4.30 pm - £5.00

Option 2 - 3.15 – 5.30 pm - £8.00

Each session is open to all age groups across the school. Due to the popularity of the club, booking in advance using the SchoolMoney account.

If you need an emergency place at After School Club and have not booked in advance, please call the school office. You will be able to book a place on the day if there are spaces remaining however, we cannot guarantee that this will be the case.

Teaching and Learning – Our Curriculum

Keyham Barton Curriculum Intent



Curriculum Drivers

Driver	Key Principles
Wellbeing and Worth	<ul style="list-style-type: none"> • Managing relationships • Emotional Intelligence • Self-regulation • Sense of Purpose • Mental Health • Physical health • Keeping Safe • Financial Awareness
Cognition, Passion, Love of Learning	<ul style="list-style-type: none"> • Keyham Keys (reasoning, knowing, questioning, observing) • Ownership • Mastery • Oracy • Resilience - strong, not tough • Independence • Curiosity and enquiry • Knowledge and skills
Aspiration, Ambition. Experiential	<ul style="list-style-type: none"> • Cultural capital • Life-ready/career potential • Rich experiences • Personal Drive • Social skills • Commitment • Growth mindset • Self-efficacy
Values and Agency	<ul style="list-style-type: none"> • Agency to effect positive change • Live by Gospel Values • Stewardship /Laudato Si • Virtues • Ethics • British Values • Responsibility • Respect

At Keyham Barton, we have customised the Primary Curriculum with the aim of providing ever more relevant and appropriate learning experiences for the children. We plan for and deliver this curriculum with consistency across the school so that over time there is a real impact on academic standards and our children's personal development.

The school has a shared curriculum vision in place - it is underpinned by our values, relationships and the knowledge and skills we want our children to leave us with.

The curriculum is broad and ambitious for all. It has a focus on raising aspirations and developing local and global links. This is facilitated through the 'Start Small: Dream Big' careers project.

The curriculum connects to wider enrichment experiences and ensures that even the most disadvantaged children enjoy a range of experiences which build on their life skills and vocabulary knowledge.

The curriculum promotes 'agents of change' - educated and caring people who have the knowledge and skills to flourish as human beings and make the world a better place.

All children leave Keyham Barton with a love of learning.

Early Years (Reception - Courage Class)

The Foundation Stage makes a crucial contribution to children's early development and learning. We provide children with a rich variety of teaching and learning experiences that are appropriate to their needs. The Foundation Stage is about developing key learning skills, such as listening, speaking, concentrating, persistence and learning to work and co-operate with others.

The curriculum for the Foundation Stage is organised into three prime areas and four specific areas of learning. They are:

PRIME AREAS

- Communication and Language
- Physical development
- Personal, Social and Emotional development

SPECIFIC AREAS

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Design

While these seven areas provide a framework for the Early Years' curriculum, young children's learning does not easily divide up into distinct areas. A particular experience may develop learning over several of the seven areas at any one time. All areas are delivered through a balance of adult led and child initiated activities.

At Keyham Barton Catholic Primary School, we recognise that the environment plays a key role in supporting and extending the children's development. We aim to create an attractive, welcoming and stimulating learning environment which will encourage children to explore, investigate and learn through first-hand experience. We also aim to make it a place where children feel secure and confident and are challenged to develop their independence. Activities are planned for both the inside and outside environment. Children have the freedom to move between the indoor and outdoor classroom throughout the school day. Curriculum topics are decided throughout the year based on the children's interests.

Key Stages 1 and 2

Oracy

At Keyham Barton, we aim to develop confident children, who can express themselves with clarity. We encourage our pupils to talk in purposeful and imaginative ways, to explore ideas and feelings, adapting vocabulary according to purpose, listeners and content. We also stress the importance of listening skills with the role of the listener being as important as that of the speaker. The children learn about predicting, persuading, reflecting and debating as part of their speaking and listening activities.

Reading

At Keyham Barton, children begin to learn their letters and sounds using the Read Write Inc Phonics programme. From Year 2 onwards, we use the Accelerated Reader programme from Renaissance Learning to help encourage rapid progress in reading through enjoyment and motivation.

We are fully committed to providing high quality reading resources for our children. We have a well-resourced library that has been recently updated and all classes across the school have regular access to this rich resource. Our main aim is to foster a love of reading and to develop each pupil's ability, understanding and enjoyment as a reader.

We value the importance that you as parents have in the development of your child's reading and we hope that you will play an active part in sharing books with your child. Children can choose from a wide variety of books that include both fact and fiction. Each child is given a reading record booklet for you to use with your child. Your support in helping them to achieve their reading targets is greatly appreciated.

Writing

Children at Keyham Barton are given frequent opportunities to write for a variety of purposes and audiences. We use Pie Corbett's Talk 4 Writing as a basis for our writing curriculum. Wherever possible, we use a variety of media, including film and ICT as creative starting points to inspire our children and to promote quality writing.

They study a wide range of different genres throughout the school and are supported in developing their vocabulary, appropriate use of grammar and punctuation.

At Keyham Barton, we recognise that these skills are integral to creating confident learners and pupils are provided with opportunities to apply these key skills across the curriculum.

Maths

At Keyham Barton, we aim to teach our children a rich, progressive, and sequential Maths curriculum which develops their ability to calculate, reason and solve problems, enabling them to make sense of the world around them. We aim to provide high quality mathematical learning experiences to develop children's mathematical skills and understanding. Children are encouraged to explore Maths through practical experiences and investigative work, building a sense of enjoyment and curiosity about the subject.

We aim to give all our pupils, particularly the most disadvantaged, the knowledge, experiences and 'cultural capital' necessary to become educated citizens and to succeed in life. r resources such as IXL to challenge our more able children and deepen their understanding.

Numbots

Numbots is used both at home and in school by children in EYFS and KS1 to practice their basic number bonds and improve their addition and subtraction skills.

Times Tables Rock Stars (TTRS)

TTRS is used by children in Years 2-6 to practice their quick recall of times tables. It is an online resource which children can also access at home.

From years 1 – 6, there is a big focus on the develop of multiplication facts and fluency. This forms part of the homework and also the independent Maths provision in all classes, supporting children to know more and remember more.

Religious Education

At Keyham Barton we believe that, as a Catholic school, we are all called to be disciples of Christ and stewards of creation. Through our Mission statement we aim to encourage children to answer God's call to come to know Jesus through their experiences and interactions. Through their experiences in school, we aim to nurture an understanding that the children are part of a global community united through the values of the Gospel. With Gospel values, virtues and 'Laudato Si' as our inspiration, the children develop an understanding of their role in caring for our common home and caring for one another. We aim to provide an environment where the children will learn about the mission of Christ through careful study and immersion in scripture, which is rooted in experience. Through our curriculum, the children learn how Christ showed tolerance, compassion, justice, love and forgiveness to those most in need and are encouraged to think and ultimately act this out in their own lives by being who God intended them to be.

We develop children's understanding and knowledge of other faiths and cultures, respecting and appreciating alternative viewpoints. We recognise the social, moral, spiritual and cultural diversity of our communities, and encourage curiosity, tolerance and respect, inspiring pupils to understand how life in Britain and the wider world is changing around them.

As a Catholic School, RE is at the heart of everything we do and we are inspected separately on our RE provision through a Section 48 Inspection.

Our last inspection was November 2022 where we were awarded a 'Good' judgement for our RE provision.

There are 3 key elements to our RE provision:

Catholic Life

Religious Education

Collective Worship

Families are invited to our Monday liturgies at 2:45pm in the school hall and to join us for weekly class Masses and termly whole school Masses for holy days of obligation.

Science

At Keyham Barton the primary goal of our science curriculum is to spark curiosity, enthusiasm and understanding in our children about themselves and the increasingly connected world around them. We aim to promote respect for both our living and non-living world by enabling our students to live wisely and think deeply in order to care for our common home as highlighted in Pope Francis' letter, entitled 'Laudato Si'. We believe science encompasses the acquisition of knowledge, concepts, skills and positive attitudes. Throughout the programmes of study, the children will acquire and develop the key knowledge and skills, as informed by the National Curriculum, that have been identified within each unit and across each year group, to ensure that they are ready for the next phase of their science learning and to provide them with the foundation for understanding our rapidly changing world, from the challenge of climate change and loss of biodiversity, to renewable energy and the exploration of other planets.

Physical Education

At Keyham Barton, we promote a culture which aims to inspire an active generation to enjoy PE, encourage each other and achieve. We provide a safe and supportive environment for children to flourish in a range of different physical activities which is essential in supporting their physical, emotional, spiritual, social and moral development.

The aim of Physical Education is to promote physical activity and healthy lifestyles. Children are taught to observe and produce the conventions of fair play, honest competition and good sporting behaviour as individual participants, team members and spectators. This embeds life-long values such as co-operation, collaboration and equity of play, which ties into our embedded Gospel values.

The Cambridgeshire Primary PE Scheme of Work has been used to create a dynamic, varied and stimulating program of activity to ensure that all children progress physically through an inspirational, unique and fully inclusive PE curriculum. We encourage all children to develop their understanding of the way in which they can use their body, equipment and apparatus safely yet imaginatively to achieve their personal goals. All children have the opportunity to enjoy being physically active, maintain a healthy lifestyle and, through using the medium of sport, increase their self-esteem. We aspire for children to adopt a positive mind-set and believe that anything can be achieved with determination and resilience.

History

At Keyham Barton we believe that children should have both an enjoyment and interest in finding out about the past, as well as an understanding both of events then, and how they impact on us today. History is about the people who lived in the past. The way we live today is because of the people and events of yesterday. A high-quality history education will help pupils gain a coherent knowledge and understanding of Britain's past and that of the wider world. It will inspire pupils' curiosity to know more about the past. Teaching will equip pupils to ask perceptive questions, think critically, weigh evidence, sift arguments, and develop perspective and judgement. History helps pupils to understand the complexity of people's lives, the process of change, the diversity of societies and relationships between different groups, as well as their own identity and the challenges of their time

Geography

At Keyham Barton the primary goal of our geography curriculum is to spark curiosity, enthusiasm and understanding in our children about themselves and the increasingly connected world around them. We aim to promote respect for both our living and non-living world by enabling our students to live wisely and think deeply in order to care for our common home as highlighted in Pope Francis' letter, entitled 'Laudato Si'. We believe geography encompasses the acquisition of knowledge, skills and positive attitudes. Throughout the programmes of study, the children will acquire and develop the key knowledge and skills, as informed by the National Curriculum, that have been identified within each unit and across each year group, to ensure that they are ready for the next phase of their geographical learning and to provide them with the foundation for understanding our rapidly changing world, from the challenge of climate change and loss of biodiversity, to renewable energy and the impact of migration.

Computing

Information Technology is used and accessed throughout the curriculum, across all ability and age ranges. Classrooms are equipped with interactive whiteboards linked to high performance PCs and Apple TV. These teaching aids extend the use of personal software to whole class and create a platform for sharing personal achievement, allowing for greater learning opportunities.

The school has invested heavily in its wireless infrastructure to harness the use of brand new technologies enabling adults to provide a digital environment, rich in hardware which builds upon and extends a varied curriculum.

Computing is taught at both Key Stages. These include building on skills of control and logical processing, understanding and programming for a purpose and using technology to store and manipulate information. Children engage in both real and virtual examples of these skills and a conscious effort is maintained for learners to understand the importance of these processes in a real life context.

E-Safety is of upmost importance. Safety online, and with the use of technology is inherent across all areas of the curriculum, where special attention is required to safeguard the health and safety of all individuals. Policy and procedures are followed in any instances where there may be a conflict of safety and preventative measures are in place at all times, including filtering and monitoring.

Art

At Keyham Barton, we believe our curriculum, driven by our gospel values, will ensure that art and design education should engage, inspire and challenge pupils and equip them with the necessary knowledge and skills to produce their own works of art, craft and design. Art and design boosts children's self-esteem, improves well-being and provides them with transferable skills that can in turn have a positive impact on academic achievement.

Design Technology

At Keyham Barton, we believe in supporting our students to become creative problem solvers and independent thinkers. Our DT curriculum is an integral part of enabling these valuable lifelong skills, and is designed to encourage students to use their creativity and imagination to solve real world problems, considering making products to a design specification focused on the needs, wants and values of others and themselves. We aim to integrate other disciplines into our DT curriculum, such as Geography, Science, Mathematics, and Computing. A critical aspect of our curriculum is for the students to critique existing products, self evaluate and reflect upon their own designs and products and consider whether it meets the design specifications. Throughout the curriculum, our students are encouraged to be innovative and take risks with their designs to fully explore the topic.

Modern Languages and Knowledge of the World

At Keyham Barton, we believe that learning another language is a key life skill that has many benefits for both the individual and the wider community. It helps to break down social barriers and encourages cross-cultural understanding, as well as helping the individual to boost their problem solving, memory, critical thinking and listening skills. Being able to speak a second language can even help improve understanding of areas such as grammar in their native language.

It is our intent at Keyham Barton Catholic Primary School to provide all of our children with a high-quality education in Modern Foreign Languages (MFL), which develops their love of learning about other languages and cultures. Our current MFL taught is French. It is our intention to ensure that by the end of our children's primary education, they have acquired an understanding of both spoken and written French, confidence to speak in French with others and know how important other languages can be in their future.

Music

At Keyham Barton, we intend to make music an enjoyable learning experience. We encourage children to participate in a variety of musical experiences through which we aim to build up the confidence of all children. Our teaching focuses on developing the children's ability to understand rhythm and follow a beat. Through singing songs, children learn about the structure and organisation of music. We teach them to listen and to appreciate different forms of music. Children develop descriptive language skills in music lessons when learning about how music can represent different feelings, emotions and narratives. We also teach technical vocabulary such as volume, pitch, beat and rhythm and encourage children to discuss music using these terms.

PSHE

At Keyham Barton we want to enable our children to meet their full potential, understand their worth and to be the best version of themselves they can be. Our intention is that when children leave Keyham Barton, they will do so with the knowledge, understanding and emotions to be able to play an active and positive role in our diverse society. We want our children to have high aspirations, a belief in themselves and realise that anything is possible if they put their mind to it. In an ever-changing world, it is important that they are aware, to an

appropriate level, of different factors which will affect their world and that they learn how to deal with these so that they have good mental health and well-being.

Our PSHE curriculum develops learning through the acquisition of knowledge and skills which will enable children to access the wider curriculum and prepare them to be a global citizen now and in their future roles within a global community. It promotes the spiritual, moral, cultural, mental and physical development of pupils, preparing them for the opportunities, responsibilities and experiences for later life. Our Relationships and Sex Education enables our children to learn how to be safe, and to understand and develop healthy relationships, both now and in their future lives.

Sex and Relationship Education

Children are taught about relationships and changes throughout the school, at an age appropriate level. We use Life to the Full which is a Diocesan recommended scheme. Relationship education takes place at every level beginning with friendships and family leading on to healthy relationships.

Extra-Curricular Activities

We offer a variety of extra-curricular activities mostly in the form of after school clubs. Our aim is to offer opportunities to as wide a range of children as possible. The range of clubs that is on offer varies term by term but always includes clubs for sport, dance, and arts and crafts. Further information is available at the start of each term.



Curriculum Enrichment

The curriculum is enriched through a wide range of off-site visits, residential visits, themed days, visitors and practical experiences and children consolidate their learning through opportunities to apply learnt skills across subject areas and in meaningful situations whenever possible. All of these activities are funded by the school to enable all pupils to take in a wide range of activities and enjoy new experiences. However, we do organise a number of educational visits and activities where we ask for contributions from parents and carers to support the cost.

School Council

Throughout our school we recognise the value of pupil voice and children having the opportunity to be involved in decision making. Our School Council provides a way for the children to get involved in the important decision-making processes of our school and for them to feel that their ideas and opinions are listened to and valued through meaningful feedback. The Council comprises one representative from each class from Years 1 to 6. At the beginning of each academic year, every child is given the opportunity to nominate themselves for the role of class councillor.

The School Council meets regularly to discuss current issues or school projects.

Special Educational Needs

My name is Cathy Breslin. I am the SENDCo at Keyham Barton Catholic Primary School. My role is to support the pupils with special educational needs and the staff that work alongside them in the school so that their needs are met and that they receive the best level of education we can offer them.



We have a fantastic team at Keyham Barton who work alongside other professionals to support any child who needs additional support.

Please feel free to contact me or the school regarding any questions you have.

You can contact the school office on 01752 567684 or email me at c.breslin@keyhambarton.plymouth.sch.uk

I am also happy to receive Dojo messages. No question is too small.

At Keyham Barton Catholic Primary School, we believe that all children and young people are entitled to an education. This education should enable them to make progress so that they:

- achieve their best
- become confident individuals living fulfilling lives, and
- make a successful transition into adulthood, whether into employment, further or higher education or training (p.81 Code of Practice, 2014).

Child Protection

The designated child protection officer is Miss Rowe (Headteacher). We have three Deputy Designated Child Protection Officers and they are Mrs Breslin (SENCO), Mrs McGauran (Pastoral Lead) and Mrs Northcott (Senior Administrator).

We take our responsibilities for children's safety very seriously. Keyham Barton, like all schools, has a duty to pass on any safeguarding concerns to the appropriate agencies. Our Child Protection policy is available from the school office or can be downloaded from the school's website. If you are concerned about any aspect of safeguarding, or are concerned about the welfare of a child, then please speak to one of the team. The named Designated Governor for Child Protection is Brooke Morrison-Hill

Equal Opportunities

Plymouth CAST is a multi-academy trust of Catholic schools which is part of the mission of the Catholic Church dedicated to human flourishing and the building of a kingdom of peace, truth and justice. The Trust is to be conducted in all aspects in accordance with canon law and the teachings of the Roman Catholic Church and at all times to serve as a witness to the Catholic faith in Our Lord Jesus Christ. 1.2 Our vision and values are derived from our identity as a Catholic Trust. Central to our vision is the dignity of the human person, especially the most vulnerable. Our academies are dedicated to providing an education and formation where all our pupils and young people flourish in a safe, nurturing, enriching environment. All governors in our academies are expected to be familiar with the vision, mission, values and principles of the Trust and not in any way to undermine them. They should support and promote the vision and conduct themselves at all times in school and on school business according to the vision and principles of the Trust 1.3 Plymouth CAST expects all its employees to recognise their obligations to each school within the Multi-Academy Trust, the public, pupils and other employees and to provide consistently high standards of education and performance at all times and in accordance with Plymouth CAST's vision, mission and principles.

Secondary Transfer

In September of their final year, Parents of Year 6 pupils at Keyham Barton Primary School are asked to express their preference for different types of secondary education. Parents can opt for either comprehensive or selective secondary education.

Parents wishing to enter their child for the selection procedure may do so on the form issued at the end of July (when your child is in Year 5). In this case children will sit the 11+ selection examination. ***Parents considering the 11+ option are advised to consult with the class teacher first.***

All Year 6 pupils take part in the National Curriculum Standard Assessment Tests (SATs) during the Summer Term. The results of these will be published when the papers are returned from the external markers.

Home-School Agreement

A Home-School agreement is a document that explains the aims and values of the school. It spells out the responsibilities of the staff, parents and children and what it expects from each of its members.

All schools are required to have a written Home-School agreement.

Parents are a child's first teacher. They play a crucial role in helping their children learn. We aim to work in joint partnership with parents for the good of our children and the community in which they grow.

At Keyham Barton Catholic Primary school we have an open door policy which means we are always available to speak to parents and carers about your children. If we cannot speak with you immediately, we will make sure that we arrange a mutually convenient time. We ask you to come and share both your joys and concerns with us so that we build a school community that supports our children in every way. If something is amiss for your child, we will always seek to reach a joint resolution.

Children achieve more when schools, parents and children work together, and this partnership agreement will help us reach the high standard of education your child deserves.

Forms are sent out electronically every September for the new academic year.

Attendance

Research has clearly shown that there is a link between attendance at school and achievement. Allowing a child to be absent without good reason is against the law and parents can be fined. Every half-day absence from school has to be classified by the school, as either *authorised* or *unauthorised*. This is why information about the cause of each absence is always required.

If a child is unfit for school, parents should make every endeavour to contact the school on the **first** day, in person or by telephone. Please contact the school by calling 01752 567684 and following the simple instructions to leave a message on the answer phone, stating your child's name, class and reason for their absence.

When the child returns, he or she must bring a written note signed by a parent for each period of absence. Absences will not be authorised without this procedure. Other reasons for absence must be discussed with the school each time. Leave may be granted in an emergency (e.g. bereavement) or for medical appointments in school time, provided a written explanation is received.

Failure to notify the school of your child's absence will result in an unauthorised absence being recorded. Continued authorised absence may result in a referral being made to the schools

Education Welfare Officer (EWO). We work closely with our EWO to carefully monitor attendance rates every month.

Please see our Attendance Policy which is available on the school's website for more details

Punctuality

For your child's safety we have installed security doors which are locked at 8.45am each morning. At 8.35, the main gates open and the children make their way to class where they will be greeted by their teachers. This soft start to the morning has really benefited the children. There will always be a member of the Senior Leadership Team on the playground. Parents can liaise with the class teacher via Dojo or pass a message on to SLT/reception. Teachers will be on the playground at the end of each day.

Registration is taken at 8.45am in all classes across the school. After this time, you will need to sign your child in at the office and they will be marked as late. Children arriving after 9.30am will be recorded as an unauthorised absence for the morning session. The only exception is if the lateness has been authorised by the headteacher.

Holiday in Term Time

Absence requests may be submitted through the school office. However, the government have instructed schools not to grant permission for holidays in term time except for very, very exceptional circumstances, such as a service family returning from active deployment. What may seem like a reasonable reason may not be classified as an 'exceptional circumstance' and will not be authorised. If holidays are taken during term time, a fine may be issued. If in doubt, please see Miss Rowe for more details.

We are required by law to keep a register of absences and to publish those absences.

We hope you will support the school by ensuring that your son/daughter obtains the maximum benefit from their time at school by attending punctually for the 190 days each year that the law requires, unless prevented from doing so by unavoidable circumstances.

Parents/Carers need to be aware that any unauthorised absence resulting from holiday taken in term time or persistent absences that cannot be evidenced by a doctor may well result in Plymouth City Council instigating parent responsibility measures which could lead to a penalty notice, or a fine being issued

Medical and Health Care

Normally a child should not have any type of medication in school. However, if a doctor has prescribed a course of treatment which needs to be administered during the school day, could you please sign an 'Administering Medicine in School' form, which is available from the office, so that we can make the necessary arrangements. **Children may not, under any circumstances, take medicine unsupervised.**

Minor cuts and bruises are treated at school, but should anything more serious occur, we would try to contact parents immediately. **It is important for us to know telephone numbers where members of the family can be contacted should there be no-one at home.**

Parents', Teachers' and Friends' Association



Parents', Teachers' and Friends' Association (PTFA)

Keyham Barton PTFA are dedicated to putting on events and fundraisers to support the children of Keyham Barton Catholic Primary School.

We are invested in the school and our children's learning opportunities which can be enhanced by the support of us, the Parents, Teachers and Friends of the school.

Please feel free to send any ideas and suggestions that we can discuss at our regular meetings.

If you would like to join the current members of the KB PTFA and support your child's school please contact the School Office.

Concerns or Complaints

If you have a concern or complaint, we would like you to tell us about it. At Keyham Barton Primary we welcome suggestions for improving our work in the school. Be assured that no matter what you want to tell us, our support for you and your child in the school will not be affected in any way. Please tell us of your concern as soon as possible. It is difficult for us to investigate properly an incident or problem that happened some time ago.

What to do first

Most concerns can be sorted out quickly by communicating with your child's class teacher. All class teachers are in constant communication with senior leaders and the majority of issues can be resolved quickly.

If you are still unhappy, or feel that your concern has not been resolved, then the next stage is to make an appointment to speak to the School Office for advice. If necessary, an appointment with the headteacher can be arranged.

[Link to Complaints Policy](#)

DISCLAIMER

Whilst the information given in this Prospectus is correct at the time of printing, it may be varied from time to time and does not constitute a contract between the school and the parent. Finally, may I also thank you for your patience in reading through this prospectus. If there are things you consider unnecessary in it, or items missed out, please do not hesitate in getting in touch with us here at school and letting us know your thoughts and ideas for the next edition.